

SAMPLE FUNDING LETTER

Exhibit _____

Date: _____ State Fiscal Year: _____

TO: (*contractor's name here*)

SUBJECT: Funding Letter No. _____

In accordance with Paragraph _____ of contract routing number _____, between the State of Colorado Department of or Higher Ed Institution (*agency name*) (*division*) and (*contractor's name*) covering the period of (*contract start date*) through (*contract end date*), the undersigned commits the following funds to the contract:

The amount of funds available and specified in Paragraph _____ is (*increased/decreased*) by (\$ *amount of change*) to a new total funds available of (\$ _____) to satisfy orders under the contract. Paragraph _____ is hereby modified accordingly.

This funding letter does not constitute an order for services under this contract.

This funding letter is effective upon approval by the State Controller or such assistant as he may designate.

APPROVALS:

State of Colorado:

Bill Owens, Governor

By: _____ Date: _____
For the Executive Director/College President
Colorado Department of _____ or Higher Ed institution _____

By: _____ Date: _____
For _____ (Division)

ALL CONTRACTS MUST BE APPROVED BY THE STATE CONTROLLER

CRS 24-30-202 requires that the State Controller approve all state contracts. This contract is not valid until the State Controller, or such assistant as he may delegate, has signed it. The contractor is not authorized to begin performance until the contract is signed and dated below. If performance begins prior to the date below, the State of Colorado may not be obligated to pay for goods and/or services provided.

State Controller
Arthur L. Barnhart

By: _____

Date: _____